



Decontamination Professional Expert Communication Forum:

Held at the Laboratory Seminar Room, Clinical Microbiology
Queen Elizabeth Hospital Birmingham,
Mendelssohn Way, Edgbaston
11th July 2017: 10.30 – 15.00

MINUTES

Attendees	
Name	Title and/or Organisation
Susan Meredith (SM)	Forum Chairman: Chairman - Institute of Decontamination Science (IDSc)
Christina Bradley (CB)	Forum Secretary: Healthcare Infection Society (HIS)
Graham Stanton (GS)	Forum Member: IHEEM
Helen Griffiths HG)	Forum Member: Decontamination Lead, British Society of Gastroenterology (BSG)
Val O'Brien (VO'B)	Forum Member – Central Sterilising Club (CSC)
Apologies	
Name	Title and/or Organisation
Bob Kingston (BK)	Forum Member: Chairman – AE(D) Decontamination Technical Platform (DTP)
Mona Guckian-Fisher (MGF)	Forum Member: President, Association for Perioperative Practice (AfPP)
Andrew Bent (AB)*	Forum Member – MHRA
Clive Powell (CP)*	Forum Member: ABHI Senior Manager, Compliance and Regulation (ABHI)
Paul Weaving (PW)*	Forum Member: Infection Prevention Society (IPS)
	*transport issues so could not attend

Minute	Notes and action required	Person to action
1	Welcome, Introductions and Apologies	
2	Minutes from previous meeting (15th November 2016) Accepted as a true record apart from a few editorial comments. JAG was invited to attend this meeting but no response received.	
3	Matters arising	
3.1	IPS Quality Improvement (QIT) Tool – Endoscopy Decontamination and IHEEM Audit Tool HG and CB have revised the IPS tool so that it will sit alongside the IHEEM tool without any duplication. The IHEEM tool has also been revised. A meeting will be arranged with IHEEM/DTP to discuss and agree on the proposed changes before meeting with JAG.	HG/CB
3.2	JAG Update HG is now the Deputy Lead Assessor for JAG. A Lead Nurse is to be appointed for JAG and they will be invited to become a member of the DPECF. Once agreed, JAG will use these tools as part of the	

	<p>assessment process. The JAG standards, to include decontamination and infection prevention and control, will then be developed. An action card will also be developed to guide JAG assessors on what to look at when they do the assessment visit.</p> <p>The DPECF were informed that JAG wish to adopt the DOPs form for manual cleaning for the assessors to use. The GIN programme is no longer in place and the DOPs will be used instead.</p> <p>The IDSc currently have their own training programme for training and competency which forms part of the QMS for SSDs carrying out endoscope decontamination. It is important that JAG are aware that the SSD may not use the DOPs system.</p> <p>Discussions then took place on occasions when the audit carried out by the AE(D) prior to a JAG assessment and the views of the JAG assessor on the day resulted in differing views. A few examples were discussed such as positioning of cabinets, use of endoscope transport/storage systems and interpretation of the “3 hour rule”. GS was then asked about the training in endoscope decontamination received by AE(D)s. New registrants receive training via courses run by Eastwood Park. However, it was acknowledged that the re-registration process could include more on this subject.</p>	
3.3	<p>IDSc Education programme Comments have now been received on the curriculum and the next stage is for validation.</p>	
3.4	<p>Washer disinfectors – type testing for alternative chemistries After discussions with AB (by phone) the final question re notified bodies was modified. These changes will be made and the document sent to all members.</p>	
3.5	<p>British Society of Gastroenterology Guidance The BSG Guidance on decontamination of flexible endoscopes is now on the website http://www.bsg.org.uk/images/stories/docs/clinical/guidance/bsg_decontamination_guidance_17.pdf</p>	
3.6	<p>Endoscope decontamination – development of DOPs for staff training HG and CB will be meeting with endoscope washer disinfectant companies to prepare a DOPs form for the use of endoscope washer disinfectors. It is hoped that a draft will be brought to the next meeting of the DPECF. HG will contact the endoscope companies to check that the manual cleaning DOPs is now being used when they deliver training</p>	HG/CB HG
3.7	<p>Contact details for DPECF members A form was circulated for members present to complete.</p> <p>Review of TOR for DPECF Clarification of the term of office for the Chair and Secretary to be added. It was added that this should be a minimum of 2 years and that they should not step down at the same time. Changes to the TOR to be made and recirculated to members.</p>	CB
3.8	<p>New Chair and Secretary for DPECF At the last meeting the Infection Prevention Society showed an expression of interest in taking over as Chair. This has been confirmed with the IPS Board so Paul Weaving as IPS representative will take the Chair at the next meeting (confirmed with PW by phone).</p> <p>Discussions on the new Secretary were deferred to the next meeting. To be added to agenda for the next meeting.</p>	CB All

3.9	<p>Output and future work stream for DPECF</p> <p>It was agreed that information/documents generated by this group would be disseminated via the DPECF member societies.</p> <p>Discussions on future work were deferred to the next meeting although it was recognised that endoscope decontamination is still a priority subject. To be added to agenda for the next meeting.</p>	CB All
4	<p>Agenda items from Professional Expert Communication Forum Members</p> <p>4.1 Update on MDR issued May 2017</p> <p>A question was raised on what changes there were in the update of the Medical Device Regulations but there are no changes. The section on reuse of single use items relates to manufacturers remanufacturing them so is not applicable. The information in the Device Bulletin still stands.</p> <p>4.2 Manufacturers’ instructions for reprocessing</p> <p>It has been noted that some medical device manufacturers use a disclaimer on their instructions for decontamination. An example is “The instructions provided above have been validated as being CAPABLE of preparing a medical device for re-use. <u>It remains the responsibility of the processor to ensure that the processing as actually performed using equipment, materials and personnel in the processing facility achieve the desired result. This requires validation and routine monitoring of the process. Likewise any deviation by the processor from the instructions provided should be properly evaluated for effectiveness and potential adverse consequences.</u>”. Discussions took place on whether this is acceptable and it was agreed that this is an MHRA issue.</p> <p>4.3 MAC Manual</p> <p>This was published by the MDA (now MHRA) in the early 2000’s and describes the principles and protocols for decontamination. It was a widely used document but is no longer available on the MHRA website and requires updating. A suggestion was made for the DPECF to take on this task which was agreed. Geoff Ridgway, Chair of the group that wrote the MAC Manual, and Andrew Bent, MHRA, will be contacted for their opinion and permission. With this permission in place, it was suggested that time was added to the next meeting to review the documents.</p> <p>4.4 ESGE/ESGENA documents on duodenoscopes and validation of AERs</p> <p>These were presented to the group by HG. Concern was expressed that the UK members of the group that prepared these documents are not representative of UK decontamination experts.</p> <p>The consensus was that these documents will not be adopted in the UK as practical guidance is currently available. It was acknowledged that these are position statements. GS volunteered to review the AER document and provide comments for HG to feed back to the BSG.</p>	CB All GS
5.0	<p>AOB</p> <p>5.1 Top Ten Tips on endoscope decontamination</p> <p>It was noted that the version currently available on the MHRA website needs updating as it refers to CfPP 01 06. AB to be asked if this can be done.</p> <p>Upcoming events</p> <p>IHEEM – 7th September 2017, Cardiff City Stadium, Cardiff</p> <p>CSC – Autumn Study Day, 11th September 2017, Queen Elizabeth Hospital – programme to be confirmed</p>	AB

	IPS – Annual conference 18 th to 20 th September 2017, Manchester ABHI – 5 th and 6 th December, St Johns Hotel, Solihull	
6.0	Date and time of next meeting 10.30 am Tuesday 14th November 2017 Queen Elizabeth Hospital Birmingham	

Q:\HIRL\Tina\Professional Bodies Forum\PECF Minutes\Professional Experts Forum Minutes 11th July 2017.docx